



EXCELSIOR LODGE No. 1
INDEPENDENT ORDER OF ODD FELLOWS

LODGE HALL COVID 19 POLICIES AND PROTOCOLS

In the spirit of keeping our fellow brothers and sisters safe and in compliance with current CDC guidelines, the State of Hawaii and City and County of Honolulu mandates, the following policies and protocols will be implemented December 1, 2021.

Note: If you have any concerns, health or otherwise, we humbly ask that you refrain from attending our meetings during this period.

Prior to Opening:

- Provide training on these policies and protocols to Oddfellows officers, Covid Committee (OCC) members and staff.
- Post policies and protocols to Hawaii Oddfellows website for member access.
- Develop Mitigation Plan (Submit to City and County of Honolulu as needed).
- Perform deep cleaning of the facilities.
- Stock an inventory of disposable masks, gloves, hand sanitizing devices and disinfecting spray and/or wipes.
- Position hand sanitizing stations at designated locations for member usage.
- Establish building access controls to support proper social distancing (6 feet apart).
- Post appropriate signage at designated locations (i.e., entrances, exits, walkways, etc.).
- Situate furniture to allow seating and travel in compliance with proper social distancing (6 feet apart).

Upon Arrival:

- We will be utilizing the 1st Avenue parking lot entrance only.
- Only members and non-members on official lodge business will be allowed into the building.
- Wear face coverings, at all times, unless actively eating or drinking. Members shall provide their own masks.
- Provide proof of vaccination and identification (either the original documents, a photocopy, or a digital photo are acceptable).
- Meet temperature check limits.
- Sign in providing proper information for contact-tracing. Members are encouraged bring their own pens. Pens should not be shared amongst members from different households.
- Practice proper social distancing per CDC guidelines.
- Name tags and Regalia will not be adorned during these times.



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- Agree to comply with these policies and protocols and directions from designated OCC members.
- Non-OCC member building access will be limited to the main meeting hall and restrooms.

During the Business Meeting:

- After checking in members shall remain in their designated seating area unless they need to access the restrooms, the exit or are otherwise conducting Lodge business.
- The Noble Grand will open the meeting and proceed through the order of business.
- In lieu of communicating the password, the warden and conductor will ascertain that all present are members.

Socializing before and after the meetings:

- Non-OCC member building access will be limited to the main meeting hall and restrooms.
- The areas outside the main meeting hall, to include the kitchen area, will be restricted to designated OCC members.
- Members are encouraged to remain in their designated seating area while at the lodge.
- Members choosing to mingle shall do so within proper social distancing and face covering requirements.
- Members may request water prior to the meeting however, no eating or drinking will be allowed during the meeting. Members are encouraged to bring their own reusable water container.
- At the conclusion of the meeting OCC will distribute a prepackaged meals (bento type) and refreshments.
- Members choosing to remain in the lodge hall to consume the meal shall do so at their designated seating area.
- Member shall direct any request for alternative refreshments to designated OCC members.

Closure of the Lodge:

- The lodge will close at 8:30 pm to allow designated OCC members time to properly sanitize the lodge.